SHORT-TERM LEGAL CONSULTANCY ANNOUNCEMENT

Position Title: Legal Consultant, Civil Society Engagement, Latin America
Location: Preferably Latin America (remote), although other remote locations may be considered.
Duration: 5 months.

About International Senior Lawyers Project
Founded in 2000, International Senior Lawyers Project (ISLP) is an independent non-profit organization that mobilizes top-tier pro bono legal support to advance the rule of law and international development that is more sustainable, inclusive, and accountable. Our clients are governments, civil society actors, and social enterprises. Practice areas include: natural resources management; investment and trade; taxation; accountability and transparency/anti-bribery and anti-corruption; community-inclusive development; media law and freedom of expression; and social enterprises and innovative finance.

Position Summary
The Consultant (“Consultant”) will support ISLP engagement with civil society organizations in Latin America in certain key practice areas, including accountability and transparency, community-inclusive development, and natural resource management. They will support and manage projects to facilitate the provision of pro bono legal support to civil society organizations that advocate for sound environmental and social standards in large-scale development projects and for the protection of Indigenous land rights and natural ecosystems in the Global South, with a focus on Latin America (e.g., Amazon basin.) The Consultant will be responsible for project management from implementation through evaluation and grant reporting, working closely with civil society organizations clients and volunteer lawyers.

Reporting and collaborating closely with the Regional Legal Advisor for Latin America, they will also organize remote meetings, webinars and workshops. The ideal Consultant will enjoy the challenge and rewards of fast-paced mission-driven project management, producing deliverables and working directly with a spectrum of stakeholders in Latin America.

Key Responsibilities to include:
- **Project management**: Regularly communicate with clients and volunteer attorneys to ensure proper and timely project implementation; provide coordination support and oversight for activities such as webinars or workshops; review and/or help prepare documents such as memoranda, terms of references, etc.;
- **Monitoring and Evaluation**: Evaluate and report on projects using relevant monitoring and evaluation processes and metrics;
- **Grant reporting**: Support grant reporting activities, including drafting and collection of feedback.

Qualifications, Skills & Experience
- Law degree (LLB, Juris Doctor, or LLM.)
- Minimum 3-5 years work experience in a related subject matter area and with demonstrated project management experience.
- Experience working/interacting with civil society organizations in the Global South is especially helpful.
- Experience assessing impact of projects using relevant monitoring and evaluation processes and metrics is required.
- Excellent professional written and oral communication skills in English as well as Spanish and/or Portuguese.
● Sound judgment, strong analytical skills, and polished drafting.
● Superb organizational skills and adaptability, including attention to detail and ability to effectively manage projects; with competing deadlines.
● Demonstrated ability to work independently, prioritize among and meet competing deadlines, and also work collaboratively.
● Understanding of and commitment to ISLP’s mission and to sustainable economic development;
● Cultural competence, integrity, and a diplomatic personality, adept at working effectively with a wide range of stakeholders and constituencies.
● Collegiality, professionalism, and good nature --an earnest sense of collaboration, adaptability, and resourcefulness.

**Dates/Timeline**
Start date: As soon as possible and no later than April 15, 2022
End date: August 31, 2022

**Compensation**
Total compensation for the duration of the consultancy (averaging approximately 15-20 hours per week) is USD $10,000. The Consultant shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this consultancy.

**How to Apply**
Please submit your CV/Resume, cover letter, and two professional references at office@islp.org. Please use the subject line: “Application Legal Consultant, Civil Society Engagement, Latin America.”

Applications will be considered on a rolling basis and early application is strongly encouraged. Deadline for application is April 1 2022.

*ISLP is a workplace that genuinely values inclusive diversity and trust-based collaboration. Employment, consultancies and promotional opportunities are offered without regard to race, religion, gender identity or expression, age, sexual orientation, disability, or any other protected characteristic as established by law.*